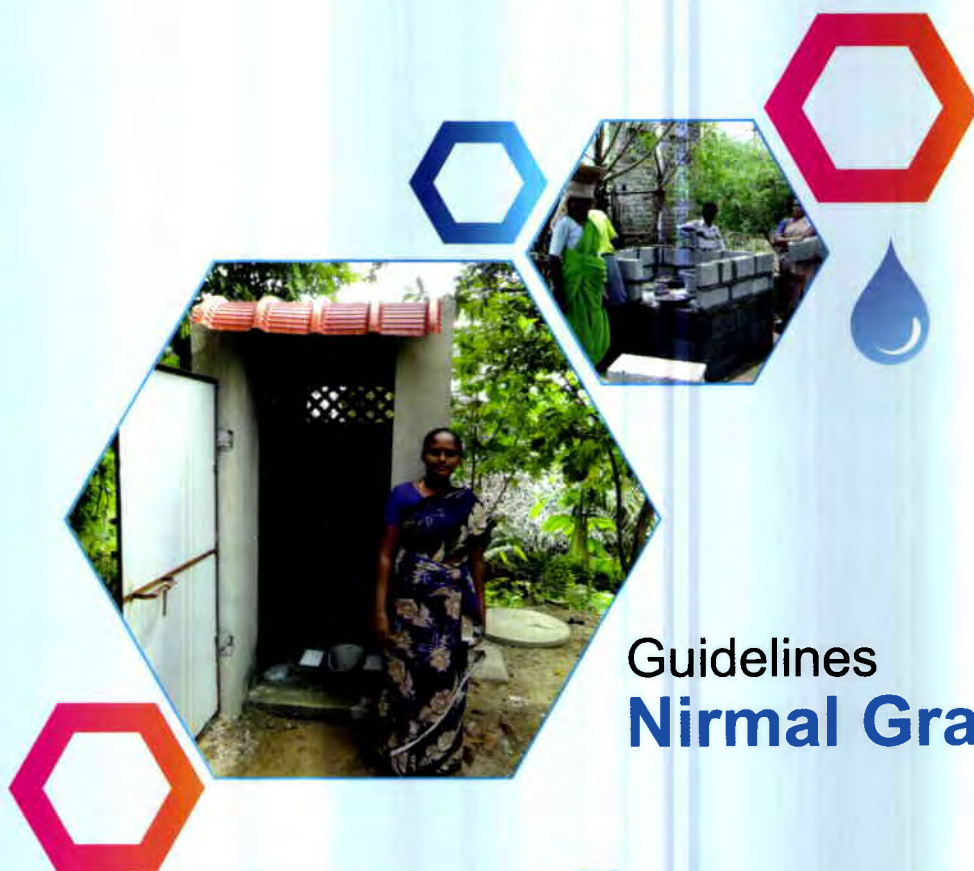




Guidelines **Nirmal Gram Puraskar**



NIRMAL BHARAT ABHIYAN



सत्यमेव जयते

Government of India

MINISTRY OF DRINKING WATER AND SANITATION





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(December-2012)



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Nirmal Gram Puraskar

1. Background

Government of India (GOI) has been promoting sanitation coverage in a campaign mode to ensure better health and quality of life for people in rural India. To add vigour to its implementation, GOI launched an award based Incentive Scheme for fully sanitized and open defecation free Gram Panchayats, Blocks, Districts and States called “Nirmal Gram Puraskar” (NGP) in October 2003 and gave away the first awards in 2005 as a component of its flagship scheme Total Sanitation Campaign (TSC). NGP awards have been given till the year 2011. NGP seeks to recognise the efforts made by Panchayati Raj Institutions (PRIs) and organisations which have contributed significantly towards ensuring full sanitation coverage in their areas of operation. Nirmal Bharat Abhiyan (NBA) lays strong emphasis on Information, Education and Communication (IEC), capacity building and hygiene education for effective behaviour change covering the entire community for saturated outcomes with a view to create Nirmal Gram Panchayats with the involvement of PRIs, Community Based Organizations (CBOs), Non-Governmental Organizations (NGOs), etc.

Nirmal Gram Puraskar till 2011 was given by Ministry of Drinking Water and Sanitation (MoDWS), Government of India at all levels of PRIs that is Gram Panchayat, Block Panchayat and district Panchayat. It has now been decided that with the transition to NBA, selection of Gram Panchayats to award Nirmal Gram Puraskar from the year 2012 shall be taken up by the States, while selection of the Blocks and District Panchayats shall continue to be with the Centre. These guidelines have accordingly been formulated.

2. Objectives of Nirmal Gram Puraskar

1. To promote safe sanitation and clean environment as a way of life in rural India
2. To incentivise Panchayati Raj Institutions (PRIs) to make the villages Open Defecation Free (ODF) and to adopt Solid and Liquid Waste Management (SLWM).
3. To sustain the initiative of clean environment.
4. To encourage organizations to play a catalytic role in social mobilization in the implementation of NBA.

3. Eligibility for Gram Panchayats

A Gram Panchayat will be eligible to apply for the NGP on the following grounds:

- Gram Panchayat has adopted a resolution to ban open defecation within its entire area inclusive of all habitations and villages..

💧 All habitations within the Gram Panchayat jurisdiction have access to water for drinking and sanitation purposes.

💧 The Gram Panchayat has achieved objectives for all components as approved in the District Project and entered it in the IMIS of the Ministry of Drinking Water and Sanitation.

Out of the number of GPs in a State / UT eligible for NGP, the number of eligible GPs, to be awarded NGP, will be restricted to a ceiling of three years' average plus 25%.

4. Scoring Pattern

The following scoring pattern will be adopted for selection of GPs:

	Criteria	Max Marks	Min scores
	Mandatory criteria		85
1	Individual Household Latrine (IHHL)	50	
2	School Sanitation	8	
3	Anganwadi Sanitation	8	
4	Access to adequate water as per National Rural Drinking Water Program (NRDWP) Guidelines	10	
5	IEC activities	9	5
	Other criteria		
6	Solid Waste Management	5	
7	Liquid Waste Management	10	90
	Total Marks	100	

Details of the criteria:

	Sub-criteria	Marks
1	IHHL	
1.1	Toilet usage by all households, migrant labor at public places and no open defecation found in GP	30
1.2	Toilets constructed in a way that safely confines feces (improved/safe sanitation)	5
1.3	Household and public/community toilets are properly maintained	5
1.4	Child stools are safely disposed	5
1.5	No manual scavenging	5
	Sub-total	50

2	School Sanitation	
2.1	Availability of separate and adequate toilets for boys and girls in schools	2
2.2	Toilets are being used by students and teachers	2
2.3	School toilets are properly maintained	2
2.4	Soap is available for hand-washing	1
2.5	Availability of adequate water for drinking and other purposes at School	1
	Sub-total	8
3	Anganwadi Sanitation	
3.1	Availability of toilet in the Anganwadi	2
3.2	Toilets are being used by children	2
3.3	Anganwadi toilet is properly maintained	2
3.4	Soap is available for hand-washing	1
3.5	Availability of adequate water for drinking and other purposes at Anganwadi	1
	Sub-total	8
4	Availability of Water as per NRDWP Guidelines	
4.1	Availability of 55 lcpd water for each inhabitant of the GP	4
4.2	Availability of water source for each household within a distance of 100 meters	4
4.3	Regular Testing of all water sources	2
	Sub-total	10
5	Information Education Communication	
5.1	Child friendly drawings and paintings around the school and Anganwadi toilets	1
5.2	Sanitation and Cleanliness messages displayed in Public places in the Gram Panchayat	2
5.3	Appointment and Engagement of Swachata Doots for interpersonal communication	2
5.4	Organized outdoor and traditional media activities like street theater, folk art, dance drama etc, at public places in the GPs to create awareness	1
5.5	Organized community mobilization activities like creation of network of community leaders, youth groups, women's group to disseminate information about sanitation and hygiene in the GPs	1
5.6	Fines being collected for violation of open defecation ban	2
	Sub-total	9

6	Solid Waste Management	
6.1	Proper system of segregation of solid waste at household and village level	2
6.2	Proper system of safe transportation and/or disposal of solid waste at household or village level	2
6.3	General cleanliness in the streets, open spaces and surroundings	1
	Sub-total	5
7	Liquid Waste Management	
7.1	Proper disposal and management of liquid waste at household level	4
7.2	Proper platform around water sources and drainage	3
7.3	Proper disposal and management of wastewater in the public areas and near public water sources	3
	Sub-total	10
	GRAND TOTAL	100

In addition to the above, an awardee GP will also get 5 bonus marks for having household piped water supply connections in all its habitations. These would make GP eligible for getting an additional amount as award under NRDWP as given in table 5.1 below. The bonus marks received shall be indicated separately by the survey team.

5. Award Money for the Gram Panchayats

Award Money is offered only to PRIs while Officials and Organisations are given citations and mementos in recognition of their efforts. Award Money to GPs is offered based on population criterion, which is given in the table below.

Criteria/ Amount	Gram Panchayat				
Population as per Census 2011	Less than 1000	1000 to 1999	2000 to 4999	5000 to 9999	10,000 and above
Award Money (Rs in Lakh)	1.0	2.0	4.0	8.0	10.0

5.1 Additional Award Money for bonus points for household piped water connections from NRDWP

Criteria/ Amount	Gram Panchayat				
Population as per Census 2011	Less than 1000	1000 to 1999	2000 to 4999	5000 to 9999	10,000 and above
Award Money (Rs in Lakh)	0.5	1.0	2.0	4.0	5.0

6. Gram Panchayat Selection Procedure

District Water and Sanitation Mission (DWSM) will call for applications from the Gram Panchayats, verify the applications and forward the eligible applicants to the State. Ministry would draft a generic guideline detailing common survey methodology for States, that may be undertaken through inter-district survey team . This would help in ensuring uniformity in the verification. The survey reports will be put up to the DWSM that will examine them and make the final recommendations to the State. The final recommendations received from the districts shall be placed before the State NGP Selection Committee for selection of GPs for NGP. The State Level Committee shall be as follows:

- 💧 Principal Secretary / Secretary in-charge of Rural Sanitation of the State/UT
- 💧 Representatives from Rural Development, PHE, Panchayati Raj ,
(If any one or more is not the nodal Department for sanitation in the State)
- 💧 Secretaries of State Govt from Departments of Health, School Education, Women and Child Development.
- 💧 State NBA Coordinator for Sanitation

Sample verification of at least 25% of the shortlisted GPs will be carried out by MoDWS through an independent agency/agencies, identified by MoDWS for conducting verifications. Apart from that, the Ministry of Drinking Water & Sanitation will also conduct an overall verification of 5% of the shortlisted GPs by deputing officials and NRC consultants. State will finally select the qualifying GPs after results of sample verification are obtained.

The list of GPs finally qualifying for the award shall be displayed on the State's website and shall also be uploaded on the NGP website by the State concerned within seven working days of declaration of award. Names of winning GPs will be published in Newspapers also.

7. Procedure for payment of Award Money to Gram Panchayat

Rural Sanitation is a State subject; Central Government supplements the efforts of the State Government. Therefore, a fund sharing pattern of 80 : 20 between Centre and State will be adopted for NGP award money.

Once the GPs are selected for the award by the State NGP Selection Committee, the Award Money (central grant and state grant) for the GPs in districts shall be released to the SWSM account by MoDWS and the State Government. Subsequently, the same shall be transferred to the DWSM accounts of the district concerned by the SWSM within 7 days of receipt of funds in their account. The award money shall be released to the awardee GPs by DWSM within 7 days of receipt in accordance with these guidelines as given below. DWSM shall provide a statement of release of Award Money to the State within one month of disbursement of the same to the GPs.

The total award money will be released to the GPs in the following mode:

- 💧 25% of the award money to be released in cash on declaration of award.
- 💧 75% of the award money to be kept as a fixed deposit for two years in the GP's name.

The Gram Panchayat can utilize the interest derived from the fixed deposit for sustaining the Nirmal status. The District must verify the sustainability of Nirmal Gram status and provide a certificate to the State to the effect that the Gram Panchayat has maintained the Nirmal Gram status at the end of two years for release of the fixed deposit.

8. Block Panchayat (Intermediate Panchayat) and District Panchayat Selection Process

Application for the award for Block and District level may be sent to the MoDWS if all GPs in the Block / Districts have been selected for NGP, after short-listing of GPs by the State NGP Selection Committee.

In the case of recommendations of Block Panchayats, MoDWS will randomly select 25% of the GPs of the Block for assessment of sustainability of NGP status therein. MoDWS will get surveys conducted in the randomly selected GPs through independent agencies of repute.

The data collected by the independent agencies will be made available to the respective State Level Scrutiny Committees (SLSC) for review and recommendation within a stipulated period of time. Name/details of the respondent households, schools and Anganwadi not having toilets, other detailed reasons of disqualification will be provided to SLSC. In case SLSC wishes to counter the findings, it shall have to specifically counter each such finding and give its reason point-wise for recommending that PRI. Any representation received will be addressed by the MoDWS and the decision of MoDWS will be final.

The applications finally recommended by the States along with findings of all survey reports regarding the status of applicants would be placed before the National NGP Selection Committee (s) consisting of the following:

- 💧 Joint Secretary or Officer of equivalent rank nominated by the Ministry of DWS
- 💧 Director, MoDWS
- 💧 Representatives of two organizations of National/ International repute in the field of Sanitation

The list of Block and District PRIs recommended by the National NGP Selection Committee(s) shall be displayed on the NGP website. Names of winning Blocks/Districts will be published in Newspapers also. Awards to Block and District PRIs shall be conferred at a National function.

9. Award Money for the Block/ District Panchayats

Award money to Block/ District Panchayats is offered based on population criterion, which is given in the table below:

Criteria/ Amount	Block Panchayat		District Panchayat	
	Up to 50,000	More than 50,000	Up to 10,00,000	More to 10,00,000
Award Money (Rs in Lakh)	15.0	20.0	30.0	50.0

10. Procedure for payment of Award Money to Block/District Panchayats

Once the Block/ District Panchayat is selected for the award by the National NGP Selection Committee, the award money for the Block/ District Panchayats falling in a particular State will be transferred to the SWSM by the MoDWS and the State Government in the ratio of 80:20, which in turn will release it to the awardees.

11. Usage of the Award Money by PRIs

GPs that receive the Award Money should use it for improving and maintaining sanitation facilities in their respective areas. Some of the activities that could be taken up using this incentive are:

- 💧 Ensuring maintenance of community sanitary facilities and sustaining NGP status
- 💧 Solid and Liquid Waste Management requirements over and above the funds available under NBA, Member of Parliament Local Area Development Scheme (MPLADS) and other programmes
- 💧 Creation of additional sanitation facilities in the Panchayat area such as at mela grounds, market places, schools, Anganwadis etc., not covered under any other programme
- 💧 Promotion of vermi-composting and other eco-friendly sanitary methods
- 💧 Promotion of toilets for differently-abled persons
- 💧 Any other innovative means of sanitation promotion

The Award Money should not be used for the following purposes:

- 💧 Organisation of workshops, seminars, etc.
- 💧 Organisation of Melas
- 💧 Organisation of sports events, etc.
- 💧 Purchase of vehicles, mobiles, computers, furniture etc.
- 💧 Any other related matter as may be decided by the Governing Body of the GP

12. Release of funds

After selection of the awardees for a particular year, the award money shall be released by Govt of India to the States in their SWSM accounts being operated for NBA. Release of fund towards award money will be subject to submission of statement of disbursement of the award money to the concerned PRIs along-with proportionate State share by the States for the amount released to them earlier.

The State Government shall also provide a utilization certificate of the award money received from the Centre on an annual basis as part of the UC given at the end of the financial year for NBA.

13. Maintenance of Accounts

The GPs/ Block Panchayats / District Panchayats will maintain a proper account of Award Money received and the purpose for which it is spent along with supporting document. The utilisation of the Award Money or part thereof shall be annually reported to the NBA implementing agency of the District/ State through suitable expenditure statement signed by the executive head of GP/ Block Panchayat. The District/Block implementing agencies will in turn forward a consolidated statement of expenditure to the State Government. Any interest accrued on this fund will be utilised for the same purpose as the award money.

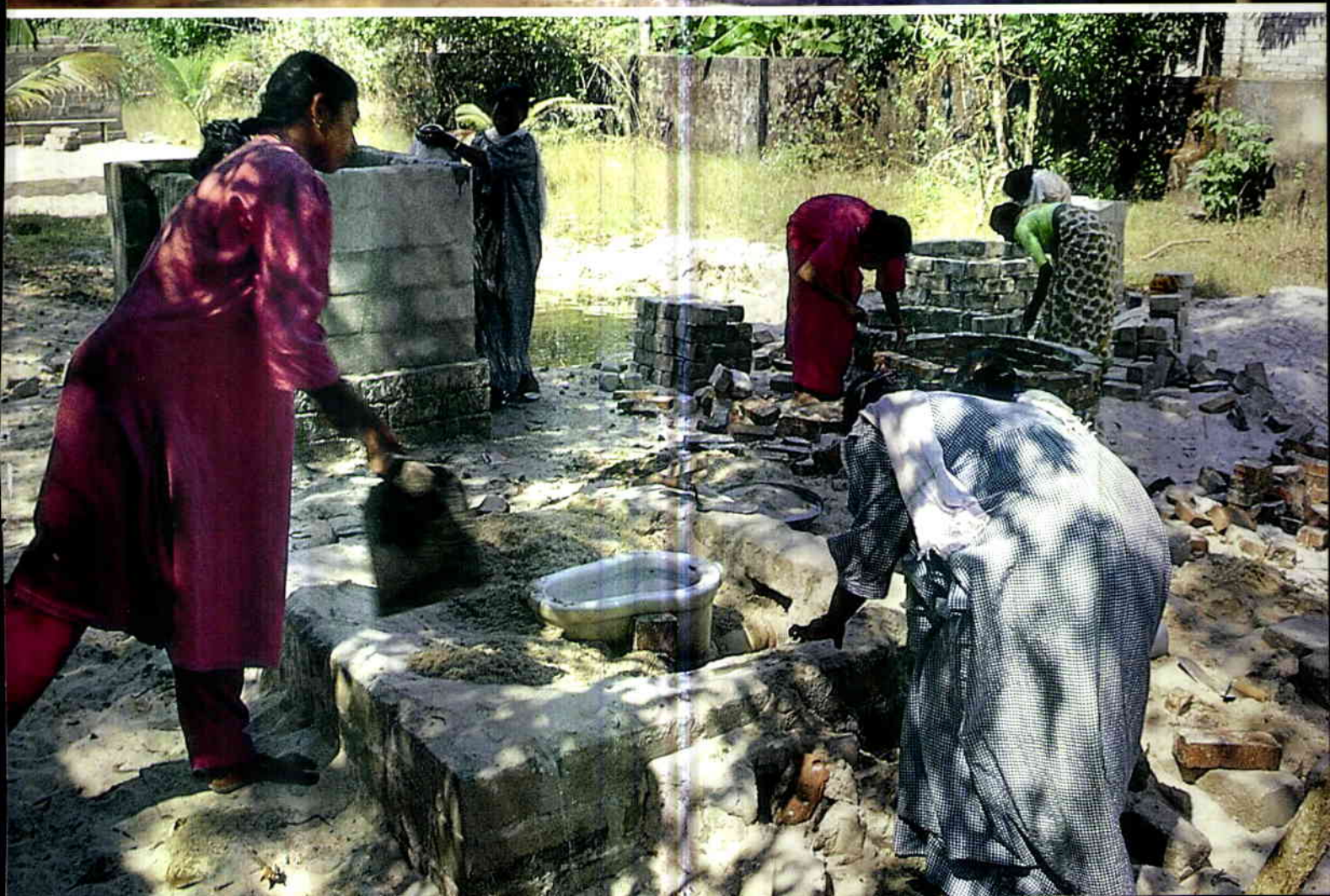
14. Ensuring Sustainability

States should ensure sustainability of NGP through proper monitoring. There will be random checks by the DWSM to ensure that GPs maintain their NGP status. For this purpose, the status of Nirmal GPs will be periodically verified by the DWSM at least twice a year and reported on NGP website of Ministry of DWS. Complementary monitoring indicators such as outbreak of waterborne diseases, bacteriological content of the drinking water source etc. will also be taken into account to assess the sustainability of sanitation coverage.

15. Appeals

The State NGP Selection Committee shall be the final authority to decide on all appeals for selection, survey process and any related matter relating to Gram Panchayats.







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